



OVERVIEW AND SCRUTINY COMMITTEE

Wednesday, 25th June, 2014

7.30 pm

Town Hall, Watford

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CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Democracy and Governance on 01923 278377 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off before the start of the meeting.

MINUTES

Copies of the minutes of this meeting are usually available seven working days following the meeting and can be found on the Council's website www.watford.gov.uk/meetings

RECORDING OF MEETINGS

An audio recording may be taken at this meeting for administrative purposes only.

COMMITTEE MEMBERSHIP

Councillor K Collett (Chair)

Councillor J Dhindsa (Vice-Chair)

Councillors J Aron, N Bell, S Greenslade, K Hastrick, A Joynes, R Martins and D Walford

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP

2. DISCLOSURE OF INTERESTS (IF ANY)

3. MINUTES

The minutes of the meeting held on 6 March 2014 to be submitted and signed. *(All minutes are available on the Council's [website](#).)*

4. OUTSTANDING ACTIONS AND QUESTIONS (Pages 1 - 4)

The Scrutiny Committee is asked to review the outstanding actions and questions from previous meetings.

5. EXECUTIVE DECISION PROGRESS REPORT (Pages 5 - 22)

The Scrutiny Committee is asked to review the final edition for 2013/14 and the latest edition of the 2014/15 Executive Decision Progress Report and consider whether any further information is required.

6. UPDATE ON THE COUNCIL'S KEY PERFORMANCE INDICATORS AND MEASURES - END OF YEAR (QUARTER 4) 2013/14 (Pages 23 - 34)

Report of the Partnerships and Performance Section Head

The Scrutiny Committee is asked to review the performance information for 2013/14 and to note the changes for 2014/15.

7. HERTFORDSHIRE COUNTY COUNCIL'S HEALTH SCRUTINY COMMITTEE

The Committee and Scrutiny Officer to provide an update on the Health Scrutiny Committee.

Scrutiny Panels and Task Groups

8. COMMUNITY SAFETY PARTNERSHIP TASK GROUP MEMBERSHIP (Pages 35 - 40)

Report of the Committee and Scrutiny Officer

The Scrutiny Committee is asked to agree the membership for the Community Safety Partnership Task Group.

9. BUDGET PANEL

Since the last Overview and Scrutiny Committee there have been no Budget Panel meetings.

The Committee and Scrutiny Officer to confirm the details of the Panel, including the Chair and Vice-Chair.

10. OUTSOURCED SERVICES SCRUTINY PANEL

Since the last Overview and Scrutiny Committee there have been no Outsourced Services Scrutiny Panel meetings.

The Committee and Scrutiny Officer to confirm the details of the Panel, including the Chair and Vice-Chair.

11. PROPERTY TASK GROUP UPDATE

The Chair of the Property Task Group to update the Scrutiny Committee on the current status of the Task Group.

12. WORK PROGRAMME (Pages 41 - 42)

The Scrutiny Committee is asked to review the current version of the work programme. It is also asked to consider whether any Task Groups should be established and to agree the terms of reference and scope for the review.

13. DATES OF NEXT MEETINGS

- Monday 11 August 2014 (For call-in only)
- Wednesday 17 September 2014
- Thursday 30 October 2014 (For call-in only)